

Minutes  
Claims  
Payroll Claims  
Monthly Financial Report  
Bridge 122  
Property for Walking Trail  
Building Inspector Job Description  
Indiana Family Social Services Administration Contract  
Hog Slat  
Downed Tree Ordinance  
CSI Agreement  
Reuse Authority & Economic Development  
HWC Engineering  
Jail water and pressure  
Highway Trucks  
Helt Township Assistance Standards and Guidelines  
US 36 Small Structure pipelining Project  
Insurance coverage for significant others  
CR 200 E beaver problem  
Go Vermillion County Conference

## ***Vermillion County Commissioners Meeting Agenda/Minutes***

Tuesday April 5, 2016  
6:00 p.m.

Commissioners Courtroom, Courthouse, Newport, Indiana

- I. **CALL TO ORDER.** The Vermillion County Commissioner's convened in a regular meeting on Tuesday, April 5, 2016
- II. **ROLL CALL.** Members present were President Tim Wilson, Vice-President Harry Crossley, Tim Yocum, Auditor Phyllis Orman, Chief Deputy Auditor Amy Tolbert, and Attorney Jon Spurr.
- III. **APPROVAL OF MINUTES.** The minutes from March 22, 2016 were approved on a motion made by Harry Crossley and seconded by Tim Yocum. The motion carried.
- IV. **EXAMINATION OF CLAIMS.** After reviewing the claims docket, the claims were approved for release on April 8, 2016 on a motion by Harry Crossley and seconded by Tim Yocum. The motion carried.
- V. **EXAMINATION OF PAYROLL.** After reviewing the payroll docket, the payroll was approved for release on April 8, 2016 on a motion by Harry Crossley and seconded by Tim Yocum. The motion carried.
- VI. **MONTHLY FINANCIAL REPORT.** N/A
- VII. **OPEN ISSUES:**
  - ) Bridge 122. Yocum reported that this project would not begin until August or September and that it can be removed from the agenda for now. He said they are still looking for ways to fund the project but the actual work will not be done until August or September.
  - ) Property for Walking Trail. Yocum said they are working on getting the easement and securing the property for the project. He said there are some legal items that need ironed out. He said he is working with Spurr on it and should have more information at the next meeting.
  - ) Building Inspector Job Description. Spurr sent a draft copy for everyone to review. Yocum asked if the changes made now state that Building Inspector is to

report to the Commissioner's or to the President of the Commissioners. Spurr said the newest draft states that the Building Inspector is to report to the President of the Commissioners. Spurr said he also added the language for a drug free workplace. Building Inspector Penney Barton noted that on the second page it states that she reports directly to the Area Plan Commission. Spurr will correct it and a new draft will be presented at the next meeting. Yocum asked if Barton could provide a report to show how many permits are issued yearly. Barton said she keeps a running total and has information for the past 17 years. She said she would provide him with copies. Yocum said he is doing a study on the county about how many permits are issued to help figure out where the county is going in the future.

- ) Indiana Family and Social Services Administration. Orman has not received a contract at this time. Remove from agenda until contract is received.
- ) Hog Slat tabled until April 19. Crossley said he has not received any more complaints at this time. Sheriff Phelps said he has heard there is a new general manager and they have fired several employees. Yocum heard 30 had walked out. Phelps said it was either that or get fired according to what he heard.
- ) Downed Tree Ordinance. Spurr said he emailed copies to everyone. He said he did not put a penalty on it. It basically states that if there is a downed tree the county highway will get it out of the roadway first and if any part of the tree remains in the right of way they will try to notify the owner if possible. If the owner wants the tree they will be allowed a reasonable amount of time to clean it up. If they don't want it the county highway will remove it when they have time. If an owner is unable to be located the tree will be left for 72 hours unless it is a safety issue. After 72 hours it will be removed. Yocum asked that if a tree falls onto a county right of way does it technically still belong to the property owner and Spurr said yes, he believes it does. Spurr said the ordinance also states that a downed tree that poses no safety issues will not be given first priority. Spurr suggested they review the ordinance and then present it at the next meeting for action.

#### VIII. NEW BUSINESS:

- ) CSI Agreement. Clerk Florinda Pruitt said the agreement is the court management system credit/debit card service through CSI-Computer Systems Inc. She said it works with the current court software so it makes it easier for whoever is paying. It is a one-year contract, renewable every year. A 90 day notice is required by either party if cancelling. It is at no cost to the county and will hopefully bring more money into the county. Yocum asked about the fees and Pruitt said the payee will pay the fees, not the county. Yocum asked if it would help her office and Pruitt said it helps the county to collect more money. Crossley made a motion to allow, seconded by Yocum. Motion carried.
- ) Reuse Authority Board and Economic Development. Crossley asked that a representative from the Reuse Authority Board and Economic Development be at the next meeting in regards to money from the farm ground. Yocum asked why they are not coming to the meetings. Spurr said he provided the commissioners with the state statute that talks about the Reuse Authority Board. Yocum said, "did we not request that they show up at meetings" and Wilson said "yes they did request that." Spurr said a letter was not sent because he thought they might want to read the statute first. Yocum said he has not read it all yet. Spurr said section 7 states that a board member can be removed at will and at any time. Section 8 talks about their records and states that it is all public record. Yocum said he thinks they should attend at least one meeting a month especially since we now have an investment. He said they need to update us monthly on that investment. Spurr said they could send a letter requesting at least one member be present at the day meeting each month. The commissioners asked that Auditor Orman send a letter requesting that a member from each board be present at the day meeting each month to give updates.
- ) HWC Engineering, Ron Shepard. Shepard said he works for HWC Engineering and does their inspections and marketing on the west side of Indiana. He said he is present to try and increase his client base. He said would like to get Vermillion County on board. He said HWC's expertise falls in line with everything that Vermillion County does or would want to do. They specialize in bridges and

transportation. HWC has a really high percentage of INDOT projects and funding that they can bring to the county. He said they would be happy to get on board to help find funding for the bridge 122 project. He said the state is now calling for new projects and HWC Engineering could help the county with that. Shepard stated that HWC started locally in Terre Haute and has expanded all across Indiana. Orman said they are under contract now with their bridge inspections. She said phase one is 2015 and phase two is 2017. Shepard asked if the current contract with Clark Dietz is for individual bridges or for all bridges in the county. He said if it is for individual bridges then the county can still go with another firm for another project. Spurr will review the contract. Crossley stated he has had no problems with Clark Dietz and their work but the representative they worked with for many years retired and the new representative has only been to one meeting in two years.

- ) Jail water pressure and flow. Sheriff Phelps said currently the jail receives raw water and it is treated at the jail. An email from Joe Darlington with Burns & McDonnell to Leonard Helt stated that once the Reservoir bypass is in place the pressure and flow will be different. The letter stated that normal working pressures at the jail will range from 50 to 60 psi depending on the level in the elevated tank. This assumes a water use of 10,000 gallons a day in an 8-hour period and is the best case (highest pressure) scenario. The letter said the jail will experience a pressure ranging from 20 to 30 psi depending on the level in the elevated tank at a flow rate of 325 gallons per minute. Since the pressure is less than 20 psi it will not be code compliant and this is the highest flow the jail can expect to receive. They would suggest designing a fire water supply system at the jail that depends on receiving 325 gpm from Vermillion Rise. Phelps said the issue is fire suppression and law requires that the sprinkler system run for 4 hours consistently. He said an engineering firm will need to advise them what size of water storage capacity they will need to meet these requirements. Yocum said he doesn't see where they will have to do anything about that, once they find out what the demand is on the sprinkler system. Phelps said another issue is that Vermillion Rise does not have two wells or generators running their equipment so if their well went down right now, everything would stop to the jail. He said they do have storage capacity to continue to feed water. Once the new system is in place the storage caverns will be gone. Yocum said he is going to go talk to them about where they got their figures because he is just not seeing it. Phelps said at one point they will need to get the opinion of an Engineer. Wilson asked when this change is to take place and Phelps said he believes they are ready to move now. It was agreed that Phelps would contact Sycamore Engineering and Yocum would contact HWC to get some quotes. The results will be discussed at the next meeting. Wilson asked that Bill Laubernds be present at the next meeting to discuss the issue further. Phelps said he will also be present at the next meeting to discuss the Geothermal system and energy savings options.
- ) Highway trucks. Crossley said the Commissioners are going to request an additional appropriation for new trucks. The request will be presented at the May 9<sup>th</sup> Council meeting.
- ) Township Assistance Standards and Guidelines for Helt Twp. The Commissioners acknowledged receipt of the standards and guidelines for Helt Twp. from Kevin Wickens, Helt Twp. Trustee.
- ) US 36 Small Structure pipelining Project in Vermillion County. The Commissioners acknowledge receipt of the letter from Lochmueller Group.
- ) Insurance coverage for a significant other. Orman said new laws state that a significant other can be covered on the insurance if the Commissioners agree to allow it. It would cost the county more money. No decision was made.
- ) CR 200 E beaver problem. Surveyor Jared Dreher reported a problem with beavers in a culvert on 200 E. Wilson advised that they can contact Johnny Steinbrenner who traps beavers.
- ) Go Vermillion County Conference. Yocum said they are working on a one day conference for elected officials, leaders, and business owners in Vermillion County. The conference will be held in May or June. More information will be provided when it becomes available.

**VIII. ADJOURNMENT.** The meeting adjourned at 6:58 p.m.

Read in full and approved by the Vermillion County Commissioners on the 19th day of April, 2016.

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Tim Wilson

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Harry Crossley

\_\_\_\_\_  
Tim Yocum

Attest: \_\_\_\_\_  
Phyllis Orman, Auditor